



Command	Meaning
AU	Authorize all users (PUBLIC), a user group (Distribution List) or a specified User ID to access Active Reports filed in the Folder. Only Users with owner authorization for the Report can perform this function. See Authorizing User Access to a Folder and the Section Authorizing User Access to Objects.
CO	See Copying a Folder Definition.
DE	See Deleting a Folder Definition. Folder containing Active Reports cannot be deleted.
DI	See Displaying a Folder Definition.
LF	See Linking a Folder to another User.
LI	See Listing Active Reports Filed in a Folder.
LK	List Active Reports filed in a folder, using keyword selection. See Listing Active Reports in a Folder">Listing Active Reports Filed in a Folder.
MO	See Modifying a Folder Definition.
RN	See Renaming a Folder Definition.

## Column Headings

- **Cmd**  
Enter a two-character line command (see above).
- **Folder (\*)**  
Folder name. You can enter a Folder prefix followed by an asterisk \* in the field immediately below the column heading and press Enter to list all Folders beginning with the prefix.
- **Description**  
A short description of the respective Folder.